

**FIRST CHURCH OF CHRIST, CONGREGATIONAL, 1652
75 Main Street
Farmington, CT 06032
(860) 677-2601**

Sarah Porter Memorial Hall Rental Rates

Rates are subject to change without notice
Discounted rates for members and Not-for-Profit groups may apply

	<u>Weekday</u>	<u>Weekend</u>
Wedding and Reception Based on 8 hour booking – Includes the Meetinghouse for the ceremony, Porter Memorial Hall, Library, Welcome Hall and use of kitchen. This rate is inclusive of 2 hrs set-up time. Additional set-up time and/or end time is available at \$50/hr until 10 pm. From 10 pm–midnight the rate is \$100/hr.	\$1,300 inclusive of \$300 security deposit	\$2,250 inclusive of \$300 security deposit
Wedding Personnel Clergy, Organist and Sexton	\$525	\$525
Reception/Event Based on 8 hour booking – Includes Porter Memorial Hall, Welcome Hall, Library and use of kitchen. This rate is inclusive of 2 hrs set-up time. Additional set-up time and/or end time is available at \$50/hr until 10 pm. From 10 pm–midnight the rate is \$100/hr.	\$1,000 Inclusive of \$300 security deposit	\$1,750 Inclusive of \$300 security deposit
Meeting/Event Based on 3 hour booking. Includes Porter Memorial Hall use only .	\$300	\$600

<u>Additional Rental Rates</u>	<u>Weekday</u>	<u>Weekend</u>
Recital in Porter Memorial Hall 3 hour booking, private use only	\$150	\$150
Fellowship Room 3 hour booking Room capacity: 120	\$125	\$150
Music Room 3 hour booking Room capacity: 45	\$75	\$100
Library/Classroom 3 hour booking	\$35	\$50
Meetinghouse only 3 hour booking	\$400	\$500

Additional Information

Table linens, dinnerware, flatware and glassware are NOT provided.

Porter Memorial Hall has 18 60” round tables and 170 ivory/gold banquet chairs that may be used at no additional cost.

Tents require prior permission of the Church and, if over 900 square feet, require a Town of Farmington permit.

Alcoholic beverages are allowed to be brought in but a Certificate of Insurance is required from the caterer or renter citing a minimum of \$1,000,000 liability coverage, naming *First Church of Christ* as additional insured.

AV equipment is not available for rental. Screen and cart only are available.

A \$200 non-refundable deposit is required at the time of booking.

Capacity of Porter Memorial Hall

450 Standing

350 Chairs only, theater style

170 Tables & chairs

Capacity of the Meetinghouse: 700