

**First Church of Christ Congregational, 1652**

**Job Description**

- Job Title:** **Child Care Provider**
- Accountability:** The Child Care Provider reports directly to the CFO/CAO
- Job Objective:** To support First Church in becoming the progressive center of the Farmington Valley by nurturing our infants, toddlers, two and three year olds.
- Responsibilities:** Supervise volunteer childcare staff  
Work in cooperation with other Child Care Provider, to ensure a teacher/child ratio of no greater than 1:4  
Obtain health and contact information from parents  
Provide safe, welcoming environment  
Play with children  
Change diapers  
Ensure a thorough cleaning of toys three (3) times per year: before Labor Day, after Christmas, before Easter, and as needed (may be done by others with direction by the Child Care Provider)  
Communicate problems or concerns to supervisor
- Qualifications:** Mature and reliable  
Ability to relate to infants, toddlers, two and three year olds  
Positive communication skills with parents/adults  
Trained in infant and child CPR  
Trained in First Aid care to infants and children  
High school diploma
- Work Schedule:** This is a part time position, 2 hours per week, 52 weeks per year.  
Right of first refusal for additional work hours as needed
- Conditions of Employment:** This position is subject to the general personnel policies of First Church.